

Present:	Councillor	Murphy (Chair)
	Councillors	Ali, Brock, Cummings, Driver, Emmott, Fitzpatrick, Holden, Iqbal, Jones, Lancaster, Murphy, Piddington, Quinn, Smart, Young and Zaman
	Officers	Clerk, Treasurer & Deputy Clerk, Solicitor, Deputy Treasurer and Head of Corporate Services
Apologies:	Councillors	Hewitt, King and Shilton Godwin
	Officers	Director of Contract Services

M1 Appointment of Chair

The Clerk to the Authority opened the meeting and welcomed new and returning Members to the Annual General Meeting (AGM) of the Authority and the first Authority meeting of the 2016/17 Municipal Year.

The Clerk asked for nominations for the appointment of Chair. Councillor Piddington nominated Councillor Nigel Murphy and Councillor Iqbal seconded the proposal. The proposal was put to the vote and it was unanimously agreed.

RESOLVED: That Councillor Nigel Murphy be unanimously appointed Chair of the Greater Manchester Waste Disposal Authority for the 2016/17 Municipal Year.

Councillor Murphy took the role of Chair. The Chair expressed his thanks to Councillor Piddington for her work as Chair in the 2015/16 Municipal Year.

Introductions by Members and Chief Officers took place around the table.

The Chair suggested and Members agreed that Officers would write to Members from the 2015/16 Municipal Year, thanking them for their work and contributions.

M2 Urgent Business, if any, introduced by the Chair

There was no urgent business introduced by the Chair.

M3 To receive Declarations of Interest in any contract or matter to be discussed at the meeting

There were no declarations of interest received at the meeting.

M4 Constitution 2016/17

Members considered the report of the Head of Corporate Services that asked Members to approve the revised Constitution for the 2016/17 Municipal Year.

RESOLVED: That the Authority:

- a) approves the revised Constitution for the 2016/17 Municipal Year (Section 4 of the report and delegates any minor changes (such as typographic amendments and completion of appointment details) to the Treasurer & Deputy Clerk in consultation with the Chair of the Authority; and
- b) approves the Members' training package and schedule (Section 5) of the report.

M5 Authority Membership for the 2016/17 Municipal Year

Members considered the report of the Clerk to the Authority that asked Members to note Authority Membership for the 2016/17 Municipal Year.

Bolton	Mohammed Iqbal Kevan Jones	Labour Labour
Bury	Tony Cummings Alan Quinn	Labour Labour
Manchester	Shaukat Ali Nigel Murphy Mandie Shilton Godwin	Labour Labour Labour
Oldham	Cherryl Brock Stephen Hewitt	Labour Labour
Rochdale	Susan Emmott Mohammed Zaman	Labour Labour
Salford	Jim King David Lancaster	Labour Labour
Stockport	Roy Driver Lisa Smart	Labour Liberal Democrat
Tameside	Philip Fitzpatrick Catherine Piddington	Labour Labour
Trafford	John Holden Michael Young	Conservative Conservative
Wigan	None appointed (non-voting in waste disposal matters)	

RESOLVED: That the Authority notes its' Membership for the 2016/17 Municipal Year.

M6 Local Government Act 1985 - Section 41 Appointment of Members to Answer Questions

Consideration was given to the report of the Clerk to the Authority that sought the appointment of Members to answer, on behalf of the Authority, questions raised by Members of constituent District Councils.

The following appointments were noted:

RESOLVED: That, in accordance with Section 41 of the Local Government 1985 Act, the under-mentioned Members be appointed to answer, on behalf of the Authority, questions raised by Members of the constituent District Councils pertaining to Authority matters:

Bolton	Kevan Jones
Bury	Alan Quinn
Manchester	Nigel Murphy
Oldham	Stephen Hewitt
Rochdale	Mohammed Zaman
Salford	David Lancaster
Stockport	Roy Driver
Tameside	Cath Piddington
Trafford	Young

M7 Appointment of the Leadership Team for the 2016/17 Municipal Year

Members considered the report of the Clerk to the Authority that sought appointment to the Leadership Team for the 2016/17 Municipal Year.

RESOLVED: That, in line with the governance structure of the Authority for 2016/17, the following Members be appointed to the Leadership Team of the Authority:

- 1) Councillor Tony Cummings (Labour)
Vice-Chair of the Authority and Chair of the Waste Management Committee
- 2) Councillor Michael Young (Conservative)
Deputy-Chair of the Waste Management Committee
- 3) Councillor Cath Piddington (Labour)
Vice-Chair of the Authority and Chair of the Resources Committee;
- 4) Councillor David Lancaster (Labour)
Deputy-Chair of the Resources Committee
- 5) Councillor Philip Fitzpatrick (Labour)
Deputy-Chair of the Audit & Standards Committee

M8 Appointments to the Authority's Governance Arrangements for the 2016/17 Municipal Year

Consideration was given to the report of the Clerk to the Authority that sought the appointment of Members to serve on the Authority's governance arrangements for the 2016/17 Municipal Year.

RESOLVED: That the Authority:

- a) in line with proportionality rules (Section 17 of the Local Government and Housing Act 1989) (except in relation to the Resources Committee, where it was unanimously agreed by Members to waive the political balance rules) appoints the following representatives to the Authority's Committees/Sub-Groups and other bodies for the 2015/16 Municipal Year:

Waste Management Committee

(Seven Members: Six Labour, One Conservative)

- 1) Councillor Tony Cummings (Labour) (Chair)
(Substitute: Councillor Alan Quinn)
- 2) Councillor Michael Young (Conservative) (Deputy Chair)
(Substitute: Councillor John Holden)
- 3) Councillor Shaukat Ali (Labour)
(Substitute: Councillor Mandie Shilton Godwin)
- 4) Councillor Kevan Jones (Labour)
(Substitute: Councillor Mohammed Iqbal)
- 5) Councillor Roy Driver (Labour)
(Labour Member - to be called upon by the Chair)
- 6) Councillor Jim King (Labour)
(Substitute: Councillor David Lancaster)
- 7) Councillor Mohammed Zaman (Labour)
(Substitute: Councillor Susan Emmott)

Resources Committee

(Six Members: Five Labour, One Liberal Democrat*)

In relation to the Resources Committee, it was unanimously agreed by Members to waive the political balance rules.

- 1) Councillor Cath Piddington (Labour) (Chair)
(Substitute: Councillor Philip Fitzpatrick)
- 2) Councillor David Lancaster (Labour) (Deputy Chair)
(Substitute: Councillor Jim King)
- 3) Councillor Mandie Shilton Godwin (Labour)
(Substitute Councillor Nigel Murphy/Councillor Mohammed Iqbal)
- 4) Councillor Cheryl Brock (Labour)
(Substitute Councillor Stephen Hewitt)
- 5) Councillor Mohammed Iqbal (Labour)
(Substitute Kevan Jones)
- 6) Councillor Lisa Smart (Liberal Democrat)
(Conservative place if Councillor Smart is unable to attend Lead of Conservative Party to appoint substitute if required)

Audit & Standards Committee

(Five Members: Four Labour, One Conservative)

- Independent Chair Jackie Njoroge
 - Independent Member Ian Thomson
 - Independent Member David Tomlinson
- 1) Councillor Philip Fitzpatrick (Labour) (Deputy Chair)
(Substitute: Councillor Cath Piddington)
 - 2) Councillor Alan Quinn (Labour)
(Substitute: Councillor Tony Cummings)
 - 3) Councillor Kevan Jones (Labour)
(Substitute: Councillor Mohammed Iqbal)
 - 4) Councillor John Holden (Conservative)
(Substitute: Councillor Michael Young)
 - 5) Councillor Stephen Hewitt (Labour)
(Substitute: Councillor Cheryl Brock)

Petitions Sub-Group

(Three Members: Three Labour)

- Councillor Kevan Jones (Labour)
 - Councillor Roy Driver (Labour)
 - Councillor Cath Piddington (Labour)
(no substitutes appointed)
- b) agrees not to appoint a Special Purposes Committee for the 2016/17 Municipal Year;
- c) appoints the following Members to the Strategic Partnership Board (SPB):
- Councillor Nigel Murphy (Labour)
Councillor Tony Cummings (Labour)
Councillor Michael Young (Conservative)
- d) appoints Councillor Nigel Murphy as spokesperson for AGMA and the Greater Manchester Combined Authority (GMCA) and Councillor Tony Cummings as substitute; and
- e) appoints Councillor Cheryl Brock as a Member to the Low Carbon Hub Board.

M9 Timetable of Meetings 2016/17

The Authority considered the report of the Clerk to the Authority that set out the proposed timetable of meetings of the Authority and its Committees for the 2016/17 Municipal Year.

RESOLVED: That, subject to bringing forward by one week the proposed dates of the Resources Committee with an initial meeting taking place on 21st June 2016, the Authority approves the dates of all the Authority's Governance arrangements as set out in Section 3 of the report.

M10 Authority and Committee Work Programmes for the 2016/17 Municipal Year

Members considered the report of the Head of Corporate Services that presented the Work Programme for the Authority and its Committees for the 2016/17 Municipal Year for approval.

RESOLVED: That the Authority approves the Work Programmes for the 2016/17 Municipal Year attached to the report at Appendix A.

M11 Public & Member Question Time

There were no questions raised at the meeting.

M12 To approve the minutes of the last meeting held on 18th March 2016

RESOLVED: That the minutes of the last meeting dated 18th March 2016 be approved as a correct record.

M13 Communications Update

Members considered the report of the Head of Corporate Services, which informed the Authority of the various work streams currently being undertaken in relation to behavioural change, communications and engagement.

The Head of Corporate Services presented the report to Members and explained that the report pulled together all strands of communications and behavioural change work for Members. It was advised that the out-turn budget for 2015/16 had been finalised and this had resulted in an additional £27k of underspend. It was noted that the Authority's Memorandum of Understanding (MoU) set out a mechanism for the Authority to request back the additional underspend from Viridor Laing (Greater Manchester) Ltd (VLGM) and in issuing the request the £27k would be proportioned back to Viridor (20%) and GMWDA (80%).

It was reported that targeted campaigns (main focus for the first time during 2015/16) were on track and within budget.

In relation to Resource Greater Manchester, the newly formed partnership with the Waste Resources Action Programme (WRAP), Members were informed that work was on-going to develop proposals to aid the Authority's objectives with the Waste Management Strategy alongside national targets. As part of this work pilot schemes would be developed to help tackle certain areas, the first of which would be the trial of a food waste collection services with apartments.

It was reported that work was on-going in relation to the Authority's long-term Communications Strategy and a further report setting out the emerging strategy would be presented to the next Authority meeting.

Members were recommended sign up to the Courtald Commitment as the commitment fitted with the Authority's Actions Plans and met the Authority's priorities on waste prevention, increasing composting and encouraging more sustainable behavior.

The finer details of the work would be considered at the Resources Committee.

RESOLVED: That the Authority:

- a) notes the progress being made on the Recycle for Greater Manchester (R4GM) targeted campaigns;
- b) notes the progress being made on the development of Resources Manchester and appoints a representative to the Resource Greater Manchester Board;
- c) approves the Work Programme in relation to the Authority's Communications Strategy; and
- d) approves the Work Programme to the Waste Resources Action Programme (WRAP) Courtald Commitment 2025.

M14 Value for Money Policy & 2016/17 Plan

Members considered the joint report of the Treasurer & Deputy Clerk and Director of Contract Services that asked the Authority to consider and approve the Authority's Value for Money Policy and Framework, which was attached the report

RESOLVED: That the Authority approves the Value for Money Policy and Framework attached to the report at Appendix A.

M15 Open Minutes & Reports for Consideration/Noting

Members considered the open minutes and reports for noting contained within the agenda (Part 2). As there were no questions raised by Members, the Authority noted the information presented within the agenda.

RESOLVED: That the Authority notes the information presented within the agenda (Part 2).

M16 Exclusion of Press and Public

RESOLVED: That, in accordance with Section 100(4) of the Local Government Act 1972 the public be excluded from the meeting at this juncture for the following business on the grounds that it involves the disclosure of exempt information as defined in the respectively indicated paragraph 3 and that it would not be, on balance, in the public interest to disclose the information to the public because disclosure would be likely to breach the reasonable requirements of companies to commercial confidentiality at this stage of the procurement process.

M17 Recycling & Waste Management Contract Update

Consideration was given to the joint report of the Treasurer & Deputy Clerk and Director of Contract Services, which provided Members with an update on key aspects of the Contract including 2015/16 unverified performance and financial outturn, progress with defect rectification, Contract performance in 2016/17 to date and progress updates on the review of Contract efficiencies and savings being developed with the Leaders' Waste Task Group (LWTG).

The Solicitor to the Authority advised Members that the report contained material that was of the utmost commercial sensitivity and was subject to Legal Professional Privilege. Any disclosure of the information contained in the report might seriously impact upon the Authority's commercial standing and/or legal position in taking forward the actions, discussions and proposals contained within the report. Members were prompted to sign the Confidentiality and Insider Information Declaration they had been provided with.

The Treasurer & Deputy Clerk introduced the item and Members' were provided with a presentation. Discussions focused on downtime and responsibility, budget arrangements and Contract Predictions, bio-reactors and tanks. Members were also given an update and time table about the Pension Fund. In terms of the Risk Register, the Treasurer & Deputy Clerk agreed to provide Members with a link to the document.

In response to a question raised, Members were reassured that the Authority did have the necessary resources to deal with the upcoming issues. The Clerk to the Authority expressed that the Authority had an excellent Core Team, backed up by external legal advice. Members would be sent any related reports moving forward.

A Member asked why a post code survey was taking place at Salford Road, Over Hulton. The Treasurer & Deputy suggested it could be cross boundary work. However, he was not certain and agreed to investigate further,

RESOLVED: That the Authority:

- a) notes the impact in 2015/16 of on-going issues with the Mechanical & Biological Treatment (MBT) facilities, on both reduced landfill diversion performance (77.9% compared to the budget of 81%) and financially through a £1.619m budget overspend;
- b) agrees that a special meeting of the Authority be held on 15th July 2016 to be able to consider initial proposals being developed for the 2017/18 financial year; and

- c) approves the outline Strategy, set out in Section 9 of the report and delegates responsibility to the Clerk and Treasurer & Deputy Clerk (in consultation with the Chair and Vice-Chairs) to progress implementation.

The meeting opened at 11.00 am and closed at 12.00 pm.

GMWDA